

**Dear Job Applicant,**

**Thank you for coming to apply at Maxie's Supper Club and Oyster Bar! Here's a little information about us.**

**Maxie's opened in March of 1999. We are a mid-scale, full-service restaurant and bar, serving seven nights a week. Maxie's opens at 4pm Mon-Sun, and serves food late—until 11 pm nightly.**

**Maxie's menu is predominantly seafood with New Orleans and Southern influences. We have an oyster bar behind the bar, nightly specials featuring fresh fish and seasonal cooking, and a wonderful menu with Southern favorites such gumbo, jambalaya, barbeque and delicious vegetarian dishes.**

**We also feature a wide variety of craft-brewed beers, boutique wines, top-shelf liquors, and Southern cocktails. Our atmosphere is welcoming, lively, fun and casually stylish.**

**We have great food, service and warm hospitality because we hire high-quality people, train them well, and give them the tools and support to do their jobs in a superior fashion.**

**If you are interested in employment at Maxie's, please fill out in full the three page application that follows.**

**Thank you for your time and have a great day!**

**Team Maxie's**

*Maxie's embraces diversity, and strictly prohibits discrimination because of the actual or perceived age; creed; color; disability; ethnicity; familial status; gender; height; immigration or citizenship status; marital status; national origin; race; religion; sexual orientation; socioeconomic status; or weight.*

# MAXIE'S SUPPER CLUB AND OYSTER BAR

## EMPLOYMENT APPLICATION

TODAY'S DATE \_\_\_\_\_

### PERSONAL INFORMATION

NAME \_\_\_\_\_ SS# \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

EMERGENCY CONTACT AND PHONE # \_\_\_\_\_

HOW DID YOU HEAR ABOUT US AND WHY DO YOU WANT TO WORK AT  
MAXIE'S SUPPER CLUB?

\_\_\_\_\_  
\_\_\_\_\_

POSITION DESIRED \_\_\_\_\_ START DATE \_\_\_\_\_

HAVE YOU EVER APPLIED OR WORKED HERE BEFORE? WHEN?

\_\_\_\_\_

IF HIRED, HOW LONG DO YOU PLAN TO WORK HERE? \_\_\_\_\_

SHIFTS AVAILABLE (CIRCLE ALL YOU ARE AVAILABLE TO WORK)

M	T	W	TH	F	SA	SU
PM	PM	PM	PM	PM	PM	PM

MY IDEAL NUMBER OF SHIFTS PER WEEK IS \_\_\_\_\_

WOULD YOU BE ABLE TO HAVE A REGULAR SCHEDULE? \_\_\_\_\_

WILL YOU HAVE ANOTHER JOB AT THE SAME TIME? \_\_\_\_\_

IF SO, WHAT IS IT? \_\_\_\_\_

### EDUCATION

ARE YOU CURRENTLY A STUDENT? \_\_\_\_\_ WHERE? \_\_\_\_\_

WHAT ARE YOU STUDYING? \_\_\_\_\_

(CIRCLE ONE) FULL TIME PART TIME INDEPENDENT

**LIST YOUR HIGHEST LEVEL OF EDUCATION COMPLETED**

(HIGH SCHOOL, ASSOCIATE'S, JUNIOR IN COLLEGE, MASTER'S, ETC.)

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<b>NAME OF INSTITUTION</b>	<b>LOCATION</b>	<b>GRAD/LEVEL COMPLETED</b>	<b>DATE</b>
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**LIST ANY EDUCATION YOU HAVE RECEIVED IN THE HOSPITALITY/RESTAURANT FIELD (INCLUDING CULINARY SCHOOL, WINE SEMINARS, TIPS TRAINING)**

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**WORK EXPERIENCE**

(LIST MOST RECENT JOBS FIRST, ATTACH RESUME IF YOU LIKE)

**1. FROM** \_\_\_\_\_ **TO** \_\_\_\_\_ **NAME OF COMPANY** \_\_\_\_\_  
**LOCATION** \_\_\_\_\_ **POSITION** \_\_\_\_\_  
**RESPONSIBILITIES** \_\_\_\_\_

**SUPERVISOR** \_\_\_\_\_ **PHONE#** \_\_\_\_\_

**IF THE ABOVE IS YOUR CURRENT EMPLOYER, IS IT OK FOR US TO CONTACT THEM?** \_\_\_\_\_

**2. FROM** \_\_\_\_\_ **TO** \_\_\_\_\_ **NAME OF COMPANY** \_\_\_\_\_  
**LOCATION** \_\_\_\_\_ **POSITION** \_\_\_\_\_  
**RESPONSIBILITIES** \_\_\_\_\_

**SUPERVISOR** \_\_\_\_\_ **PHONE#** \_\_\_\_\_

**3. FROM** \_\_\_\_\_ **TO** \_\_\_\_\_ **NAME OF COMPANY** \_\_\_\_\_  
**LOCATION** \_\_\_\_\_ **POSITION** \_\_\_\_\_  
**RESPONSIBILITIES** \_\_\_\_\_

**SUPERVISOR** \_\_\_\_\_ **PHONE#** \_\_\_\_\_

**4. FROM** \_\_\_\_\_ **TO** \_\_\_\_\_ **NAME OF COMPANY** \_\_\_\_\_  
**LOCATION** \_\_\_\_\_ **POSITION** \_\_\_\_\_  
**RESPONSIBILITIES** \_\_\_\_\_

**SUPERVISOR** \_\_\_\_\_ **PHONE#** \_\_\_\_\_

**ALL ABOUT YOU**

**DO YOU LIKE TO EAT SEAFOOD?** \_\_\_\_\_

**ARE YOU A VEGETARIAN OR VEGAN?** \_\_\_\_\_

**ARE YOU ADVENTUROUS WITH FOOD?** \_\_\_\_\_

**(if 21+yrs) NAME A FAVORITE WINE** \_\_\_\_\_

**(if 21+yrs) NAME A FAVORITE BEER** \_\_\_\_\_

**WHERE DO YOU LIKE TO EAT OUT AND WHY?** \_\_\_\_\_

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**HOW WOULD YOUR BEST FRIEND DESCRIBE YOU IN 3 WORDS?**

\_\_\_\_\_

**WHAT WOULD YOU ADD TO OUR TEAM?**

\_\_\_\_\_

**HOW WOULD YOU RATE YOURSELF IN THE FOLLOWING AREAS?**

**(1=NOT A STRENGTH AT ALL, 2=AVERAGE, 3=ABOVE AVERAGE, 4=OUTSTANDING)**

<b>KNOWLEDGE OF FOOD AND WINE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>RESTAURANT &amp; HOSPITALITY EXPERIENCE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>CUSTOMER SERVICE SKILLS</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>TEAMWORK AND EMPLOYEE RELATIONS</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>WORK ETHIC</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>RELIABILITY</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>ORGANIZATIONAL SKILLS</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>STANDARDS OF QUALITY IN FOOD &amp; SERVICE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>

**THANK YOU FOR APPLYING TO  
MAXIE'S SUPPER CLUB & OYSTER BAR!**